



Subharti Institute of Technology and Engineering
Swami Vivekanand Subharti University, Meerut
(Approved by AICTE)

Subhartipuram, NH-58 Delhi-Haridwar Bypass Road, Meerut-250005 (U.P.)
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Ref: SITE/EE/BOS/2024/DEC/07

Date: 12/07/2025

ACTION TAKEN REPORT

A meeting of Board of Studies was held on 28 Dec 2024 at 10:00 AM in the office of the HoD Environmental Engineering.

Agenda Item No.	Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
1	Confirm the minutes of the Board of Studies meeting	The member confirmed the minutes	Completed	DEC 2024	Done
2	To report action taken on the minutes of Board of Studies (As per Annexure-2)	The members noted the action taken	Completed	DEC 2024	Done
3	To Implement the new curriculum as per NEP-2020 from session 2025-26 in Environmental Engineering Department	The member confirmed the minutes	Completed	July 2025	Done
4	To arrange a webinar/Guest lecture related to Environmental issues by the external members.	The members planning for the events.	In Planning	Planning	Celebration in Planning
5	To consider and approve Board of Examiners for theory and practical examination for the M.Tech programme	Proposed a list of external and internal examiners, and approved by COE.	Approved by COE	July 2025	Board of Examiners for theory and practical examination approved by COE

The detail of the action taken on the agendas of meeting is as follows:



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Ref: SITE/EE/BOS/2025/JUL/

Date: 02/07/2025

DEPARTMENT OF ENVIRONMENTAL ENGINEERING

BOS Agenda

A meeting of the BOS is scheduled on 12 July 2024 at 10:00 am in the office of the Head of Department, EE to discuss the following agenda.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 28 Dec 2024 .
2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 28 Dec 2024 .
3. **Agenda Item No. 3:** To organize environmental awareness activity in the university campus
4. **Agenda Item No. 4:** To organize an event on clean air day in the month of September 2025.
5. **Agenda Item No. 5:** To conduct industrial visit related to Environmental Engg field.
6. **Agenda Item No. 6:** To consider and approve Board of Examiners for theory and practical examination for the M.Tech programme.

Copy to: All faculty members of EE



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Ref: SITE/EE/BOS/2024/DEC/06

Date: 12/07/2025

DEPARTMENT OF ENVIRONMENTAL ENGINEERING

Minutes for Meeting of Board of Studies held on 12 July 2025 in HoD Office

Member present

Sr No	Name of Faculty Member	Designation	Role	Signature
1.	Dr.Mukesh Ruhela	Professor	Chairman	
2.	Dr.Rakesh Bhutiani	Asso Prof. G.K.V , Haridwar	External Member	
3.	Mr.Rahul Bhardwaj	AGM, Power Plant, Mawana Sugar Complex, Mawana, U.P	External Member	
5.	Dr.Sweta Bhardwaj	Associate Professor	Member	

Dr. Mukesh Ruhela HoD, Department of Environmental Engineering Chaired meeting and welcomed all the members to the meeting after brief introduction agenda items listed were taken up for discussion and the following resolution were passes.

1. Agenda Item No. 1: To confirm the minutes of the Board of Studies meeting held on 28 Dec 2024 .

Discussion: The members confirmed the minutes.

Resolution: Consider all the points

2. Agenda Item No. 2: To report action taken on the minutes of Board of Studies held on 28 Dec 2024.

Discussion: The members confirmed the minutes.

Resolution: Maximum agenda completed

3. Agenda Item No. 3: To organize environmental awareness activity in the university campus

Discussion: The members agree for conducting environmental awareness activity of the Environmental Engineering Department



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Resolution: Start work on it

4. **Agenda Item No. 4:** To organize an event on clean air day in the month of September 2025.

Discussion: All the members agree to conduct clean air day.

Resolution: Work on the arrangements

5. **Agenda Item No. 5:** To conduct industrial visit related to Environmental Engg field.

Discussion : The members agree for conducting to conduct

Resolution: Start working for Industrial Visit

6. **Agenda Item No. 6:** To consider and approve Board of Examiners for theory and practical examination for the M.Tech programme .

Discussion : The members prepared by internal and external examiner jointly

Resolution : List prepared and send it to COE for approval

Approved and recommended to COE

Action to be taken by	Committee Members
Timeline to complete the assign task	Six months


Sign and Stamp of Chairman